

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Office of the Secretary of State
Corporations Division
148 W. River Street
Providence, Rhode Island 02904-2615
(401) 222-3040

INSTRUCTIONS FOR FILING ARTICLES OF AMENDMENT TO ARTICLES OF ORGANIZATION

Section 7-16-12 of the General Laws of Rhode Island, 1956, as amended

The attached form is designed to meet minimal statutory filing requirements pursuant to the relevant statutory provision. This form and the information provided are not substitutes for the advice and services of an attorney and/or tax specialist.

1. In order to procure a Certificate of Amendment, a limited liability company must file Articles of Amendment to Articles of Organization (Form No. 401) with the Office of the Secretary of State, Corporations Division, at the above address. When the Articles are properly completed, signed and submitted with the correct filing fee, a Certificate of Amendment shall be issued.
2. Upon filing the Articles of Amendment, the limited liability company must be in good standing and current with the filing of its annual reports and the maintenance of its resident agent and resident agent's address in this state.
3. The Articles of Amendment must be accompanied by a filing fee of \$50.00, and payment should be made payable to the Rhode Island Secretary of State.
4. A limited liability company may amend its articles of organization at any time and in any respect as may be desired, so long as the articles of organization, as amended, contain only such provisions as are lawful under Title 7, Chapter 16 of the Rhode Island General Laws, as amended. The articles of organization shall be amended when there is a change in the name of the limited liability company or when a company that did not previously have managers designates managers, or a company that previously did have managers is to be managed by its members.
5. If the limited liability company is changing its name, the new name of the limited liability company must be "distinguishable upon the records of the secretary of state." This means the Office of the Secretary of State will deny a request for a name if such name is identical to or not distinguishable from any entity, name reservation, or registration on file with the Business Section of the Corporations Division. The name shall contain the word "limited liability company" or the upper or lower case letters "l.l.c." with or without punctuation. A preliminary name availability check can be made by checking the Name Availability Database on our website, or by phoning us at the above telephone number. This preliminary check is not statutorily required, is not binding upon the Secretary of State, and does not ensure that the name will be available upon filing the Articles of Amendment to Articles of Organization. It is suggested that you do not make any financial expenditures or execute documents utilizing the name based upon a preliminary name availability check. The final determination as to availability of the name will be made when the documents are submitted for filing.
6. The Articles of Amendment must be signed by an authorized person.

If you have any questions, please call us at (401) 222-3040, Monday through Friday, between 8:30 a.m. and 4:30 p.m.

Filing Fee: \$50.00

ID Number: _____



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LIMITED LIABILITY COMPANY

**ARTICLES OF AMENDMENT TO
ARTICLES OF ORGANIZATION**

Pursuant to the provisions of Section 7-16-12 of the General Laws of Rhode Island, 1956, as amended, the undersigned limited liability company hereby amends its Articles of Organization as follows:

1. The name of the limited liability company is:

2. The Articles of Organization of the limited liability company as amended or restated to date are amended as follows:

[Insert Amendment(s)]

(If additional space is required, please list on separate attachment)

3. The effective date of this amendment, if later than the date of the filing of these Articles of Amendment, is:

(not prior to, nor more than 30 days after, the filing of these Articles of Amendment)

Under penalty of perjury, I declare and affirm that I have examined these Articles of Amendment, including any accompanying attachments, and that all statements contained herein are true and correct.

Date: _____

Print Name of Limited Liability Company

By _____
Signature of Authorized Person